



MINUTES

Business Services Committee

John Benbow, Jr., Chairman

Katherine Bielski-Medina, Member

Julie Timm, Member

John A. Krings, President

April 1, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Julie Timm, Katherine Bielski-Medina and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ron Rasmussen, Phil Bickelhaupt, Ed Allision, Craig Broeren and Aaron Nelson

I. The meeting was called to order at 6:55 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. 2024-25 Trade House Application Selection

BS-1 A motion was made by Katherine Bielski-Medina, seconded by Julie Timm, to approve the application from Scott and Kim Ahles for the construction of a home by the 2024-25 Lincoln High School Building Trades Home Construction class. Motion carried unanimously.

B. Lincoln High School Fieldhouse Floor Refinishing

BS-2 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve the quote received from Stalker Flooring to refinish the Lincoln High School fieldhouse floor in July 2024 at a cost of \$65,300.00 to be paid from the 2024-25 Fund 46 account. Motion carried unanimously.

C. Lincoln High School Fieldhouse West Side Court

BS-3 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve the purchase of basketball units from Specialty Closures, Inc. at a cost of \$24,900.00 and a Daktronics scoreboard purchase for \$18,208.20 at a total cost of \$43,108.20. Lincoln High School student activity accounts will pay \$40,000.00 and the remaining cost of \$3,108.20 to be paid from the Lincoln High School athletic budget. Motion carried unanimously.

D. Univent Controller Replacement at Mead Elementary

BS-4 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve the replacement all univent controllers at Mead Elementary at a total cost of \$26,430.00 to be paid out of the 2023-24 Buildings and Grounds budget. Motion carried unanimously.

E. Security Surveillance Purchase - Various Buildings

BS-5 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve security cameras and door access control at Lincoln, WRAMS and THINK academy, with installation by preferred vendor, System Technologies at a total cost of total cost of \$62,035.00 to be paid from Fund 46 in accordance with the District 10-year facility plan. Motion carried unanimously.

F. ParentSquare Purchase

BS-6 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve the purchase of the ParentSquare mass communication software application for a term of three years from ParentSquare at an upfront total cost of \$71,680.00 be funded from the remaining District ESSER III funds. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- Boys and Girls Club - \$85,000.00 - Community Service Fund - After School Program
- CDW-G - \$12,083.94 - Charging Carts - Common School Library Funds
- EO Johnson - \$124,214.49 - Business Office - Copy Machine Lease
- MainStage - \$17,339.00 - B&G Department - Washington & Woodside Stage Curtains
- Quality Door - \$14,970.40 - Lincoln Doors - Capital Improvement Fund
- Service Motor - \$14,700.00 - B&G Department - Kubota Tractor Attachments
- Service Motor - \$59,683.24 - B&G Department - Kubota Tractor
- Steve Weiss Music - \$13,220.00 - MS Building Budget - Music Equipment

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 2024-25 Trade House Application Selection
- BS-2 Lincoln High School Fieldhouse Floor Refinishing
- BS-3 Lincoln High School Fieldhouse West Side Court
- BS-4 Univent Controller Replacement at Mead Elementary
- BS-5 Security Surveillance Purchase - Various Buildings
- BS-6 ParentSquare Purchase

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:24 p.m.